



# TOWN OF KITTERY

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## WORKSHOP 6:30 P.M.

The Town Council will meet with the Town Manager and Don Gerrish from Eaton and Peabody to discuss the process for the Town Manager search.

June 13, 2016

Kittery Town Council  
Regular Meeting  
7:00 p.m.

Council Chambers

1. Call to Order
2. Introductory
3. Pledge of Allegiance
4. Roll Call
5. Agenda Amendment and Adoption
6. Town Manager's Report
7. Acceptance of Previous Minutes – 5/23/16 regular meeting
8. Interviews for the Board of Appeals and Planning

Board of Appeals: (one appointment until 3/1/17)

- April Timko
- Vern Gardner

9. All items involving the town attorney, town engineers, town employees or other town consultants or requested officials.

(050316-2) The Kittery Town Council moves to authorize in accordance with June 9, 2015 Town Meeting article #4, the release of funds from unassigned surplus (unencumbered surplus) in the amount of \$15,735 to complete the proposed 2016 Spruce Creek Sampling Project for the purpose of providing matching funds for the Spruce Creek Watershed Improvement Project Phase IV and to appropriate said funds to be deposited into Special Reserve Fund # 2079-43510 Spruce Creek 319 PH4 Grant. The Kittery Town Council also moves to authorize an alternative procurement method to select FB Environmental Associates to complete the work.

### 10. PUBLIC HEARINGS

a. (060116-1) The Kittery Town Council moves to hold a public hearing on an amendment to the contract with Eaton Peabody Consulting Group, to extend their services until such time as a new Town Manager is hired, or June 30, 2017, unless otherwise agreed.

b. (060116-2) The Kittery Town Council moves to hold a public hearing to receive comments on Town Meeting Articles 2 through 7 for the June 14<sup>th</sup> Election.

c. (060116-3) The Kittery Town Council moves to hold a public hearing in accordance with Sec. 6.06 (3) of the Kittery Town Charter and hereby ordains and adopts the 2016-17 Municipal and Adult Education budgets.

11. DISCUSSION

- a. Discussion by members of the public (three minutes per person)
- b. Response to public comment directed to a particular Councilor
- c. Chairperson's response to public comments

12. UNFINISHED BUSINESS

13. NEW BUSINESS

a. Donations/gifts received for Council disposition

b. (060116-4) The Kittery Town Council moves to approve the disbursement warrants.

c. (060116-5) The Kittery Town Council move to approve the Police Supervisor's labor contract to expire June 30, 2017.

d. (060116-6) The Kittery Town Council moves to approve a one day extension of the service area of the premises externally on the current liquor license for Anju, from 2:00pm – 10:00pm for the Kittery Block Party on June 18, 2016.

e. (060116-7) The Kittery Town Council moves to approve a renewal application from Suzanne's Village Café & Bistro LLC, 373 Southside Road, York, Maine for a Malt, Spirituous and Vinous Liquor License for Misto! Café, Bar, Bistro, 436 US Route 1.

f. (060116-8) The Kittery Town Council moves to appoint a representative to meet with the Chair of the KCC Board of Directors to interview Mark R. Schremmer for his re-appointment to that board until 12/31/19.

g. (060116-9) The Kittery Town Council moves to appoint a representative to meet with the Chair of the KCC Board of Directors to interview Steve Workman for his re-appointment to that board until 12/31/19.

h. (060116-10) The Kittery Town Council moves to appoint Anne Formalarie to the Conservation Commission as an associate member until 12/31/19.

i. (060116-11) The Kittery Town Council moves to continue the Town Council & Port Authority Working Group as presented.

j. (060116-12) The Kittery Town Council moves to approve a renewal application from Kittery Premium Outlets, 375 US Route 1, Suite 220, Kittery, for an Amusement Devices License for Kittery Premium Outlets, 375 US Route 1.

k. (060116-13) The Kittery Town Council moves to discuss and reaffirm the Town of Kittery's ZERO TOLERANCE POLICY on Evasion of Registration Fees and excise taxes. *(This policy was passed by the Kittery Town Council in 2001 and directly benefits the residents and taxpayers of Kittery and the State of Maine.)*

14. COUNCILOR ISSUES OR COMMENTS

15. COMMITTEE AND OTHER REPORTS
  - a. Communications from the Chairperson
  - b. Committee Reports
16. EXECUTIVE SESSION
17. ADJOURNMENT

Posted: June 9, 2016